

GREENSVILLE COUNTY WATER AND SEWER AUTHORITY

A G E N D A

LIVE STREAM DUE TO COVID-19

<https://www.youtube.com/channel/UCckhluQu1NDf3FgwoWkpTLQ>

or

<https://tinyurl.com/gcvaboard>

MONDAY, JUNE 21, 2021

**REGULAR SESSION AT THE CONCLUSION OF THE BOARD OF SUPERVISORS MEETING
LOCATED AT THE GOLDEN LEAF COMMONS**

- I. CALL TO ORDER
- II. APPROVAL OF AGENDA
- III. APPROVAL OF CONSENT AGENDA
 - A. Approval of Minutes – See Attachment – A.
 - B. Warrants – See Attachment – B.
- IV. PUBLIC HEARING - None
- V. ITEMS WITH APPOINTMENTS - None
- VI. OLD BUSINESS – None
- VII. NEW BUSINESS
 - A. Resolutions
 - 1. Resolution #WS-21-51 – Jarratt Water Treatment Plant Expansion – See Attachment – C.
 - 2. Resolution #WS-21-52 – BAI.Net Privacy Policy – See Attachment – D.
 - 3. Resolution #WS-21-53 – Generator Services Contract – See Attachment – E.
 - 4. Resolution #WS-21-54 – Reservoir Grass Cutting Contract – See Attachment – F.
 - 5. Resolution #WS-21-55 - Small Purchasing Policy – See Attachment – G.
- VIII. ADJOURNMENT

At the Regular Meeting of the Greenville County Water and Sewer Authority, held on Monday, June 7, 2021, with Regular Session beginning at the conclusion of the Board of Supervisors Meeting, via Live Stream due to the COVID-19 Pandemic, at the Golden Leaf Commons, 1300 Greenville County Circle, Emporia, Virginia

Present: William B. Cain, Chairman
Tony M. Conwell, Vice-Chairman
Belinda D. Astrop
James R. Brown

Chairman Cain called the meeting to order.

In Re: Closed Session

Chairman Cain recommended the Authority go into Closed Session, Section 2.2-3711 (a)
1) Personnel Matter.

Mr. Conwell moved, seconded by Mrs. Astrop, to go into Closed Session. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

In Re: Regular Session

Chairman Cain recommended the Authority return to Regular Session.

Mr. Conwell moved, seconded by Mrs. Astrop, to go into Regular Session. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye; and Chairman Cain, aye.

In Re: Certification of Closed Meeting – Resolution #WS-21-49

Mr. Conwell moved, seconded by Mrs. Astrop, to adopt the following Resolution. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Conwell, aye; Mr. Brown, aye and Chairman Cain, aye.

**CERTIFICATION OF CLOSED MEETING
RESOLUTION #WS- 21-49**

Pursuant to Virginia Code Section 2.2-3712.B., the Directors signing below certify that, to the best of each Director's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act and (ii) only such public business matters as were identified in the Motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting of the Board of Directors of the Greenville County Water and Sewer Authority.

In Re: Approval of Agenda

Chairman Cain recommended approval of the Agenda with no added items.

Mr. Conwell moved, seconded by Mrs. Astrop, to approve the Agenda, as submitted. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

In Re: Consent Agenda

Chairman Cain recommended approval of the Consent Agenda consisting of the following:

Approval of minutes for the meeting of May 17, 2021.

Warrants:

Approval of Total Accounts Payable for June 7, 2021, in the amount of, \$192,454.86

Mr. Conwell moved, seconded by Mr. Brown, to approve the Consent Agenda. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

In Re: Miscellaneous Matters

Chairman Cain stated that Staff had prepared Staff Work Programs and Staff Meeting Minutes for the Authority's review. He then asked if there were any questions. There were none.

In Re: Adjournment

There being no further business to discuss, Mr. Conwell moved, seconded by Mrs. Astrop, to adjourn the meeting. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

William B. Cain, Chairman
Greenville County Water and Sewer Authority

6/14/2021 FROM DATE- 6/21/2021 PAGE 1
 AP375 TO DATE- 6/21/2021
 FUND # - 001 ***OPERATING FUND-WATER***
 ACCOUNTS PAYABLE LIST
 GREENSVILLE COUNTY WATER
 DEPT # - 000110 **OTHER ASSETS**

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
OTHER ASSETS					
STACEY ANDERSON	ACCOUNTS RECEIVABLE - WATER	REFUND/6976		6/04/2021	24.55
TIESHA NICHOLSON	ACCOUNTS RECEIVABLE - WATER	REFUND/8515		6/04/2021	42.85
RACQUEL WILLIAMS	ACCOUNTS RECEIVABLE - WATER	REFUND/8894		6/04/2021	116.87
IDA THREAT	ACCOUNTS RECEIVABLE - WATER	REFUND/8903		6/04/2021	77.24
					261.51 *
				TOTAL	261.51
DEPT # - 000200 **LIABILITY**					
LIABILITY					
ROBERT C ANDREWS	DEPOSITS	REFUND/8832		6/04/2021	66.32
ALBERT K MOORE	DEPOSITS	REFUND/8834		6/04/2021	33.90
TOWN OF JARRATT	TAXES ACCURED	U TAX/5-2021		6/01/2021	100.22 *
CITY OF EMPORIA	TAXES ACCURED	U TAX/5-2021		6/01/2021	426.70
TREASURER OF GREENSVILLE C	TAXES ACCURED	U TAX/5-2021		6/01/2021	133.67
					8,517.57
				TOTAL	9,077.94 *
					9,178.16
DEPT # - 010000 **ADMINISTRATION-WATER**					
ADMINISTRATION-WATER					
SLAYTON & CLARY	PROF.SERVICES-LEGAL	14076		5/21/2021	319.20
TELPAGE	TELECOMMUNICATIONS	2195		6/01/2021	319.20 *
BENCHMARK COMMUNITY BANK	TRAVEL AND TRAINING	ANWA/7001934989		6/03/2021	121.20
					121.20 *
					98.00
					98.00 *
U S POSTMASTER	ANNUAL DUES AND FEES	PERMIT 108/6-21		6/04/2021	98.00
					98.00 *
POS SUPPLY SOLUTIONS INC	OFFICE SUPPLIES	188779		5/26/2021	20.07
					20.07 *
				TOTAL	656.47
DEPT # - 011000 **AUTHORITY BOARD-WATER**					
AUTHORITY BOARD-WATER					
QUILL CORPORATION	OFFICE SUPPLIES	16924786		5/21/2021	9.84
BENCHMARK COMMUNITY BANK	OFFICE SUPPLIES	FY2022 VMCA		6/03/2021	8.00
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	7330289701-0-1		5/06/2021	18.96
					36.80 *
				TOTAL	36.80
DEPT # - 020000 **UTILITY MAINTENANCE-WATER**					
UTILITY MAINTENANCE-WATER					
JON'S AUTO GLASS INC	REPAIR & MAINTENANCE SERVICES	44158		5/27/2021	220.00
					220.00 *

ACCOUNTS PAYABLE LIST
GREENSVILLE COUNTY WATER
DEPT # - 020000 **UTILITY MAINTENANCE-WATER**

6/14/2021 FROM DATE- 6/21/2021
AP375 TO DATE- 6/21/2021
FUND # - 001 ***OPERATING EXPENDITURES***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
MECKLENBURG ELECTRIC COOPE	ELECTRICAL SERVICES		2880201100/6-21	6/07/2021	29.89
MECKLENBURG ELECTRIC COOPE	ELECTRICAL SERVICES		3887600400/6-21	6/09/2021	33.41
MECKLENBURG ELECTRIC COOPE	ELECTRICAL SERVICES		3892000800/6-21	6/09/2021	29.98
MECKLENBURG ELECTRIC COOPE	ELECTRICAL SERVICES		4383300901/6-21	6/09/2021	112.23
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		3031885001/6-21	6/02/2021	8.23
VERIZON WIRELESS	TELECOMMUNICATIONS		9880471461	5/23/2021	213.74 *
CINTAS CORPORATION #143	UNIFORM RENTAL		4086156399	6/03/2021	109.78 *
CINTAS CORPORATION #143	UNIFORM RENTAL		4086814162	6/10/2021	19.60
J BRENT BONEY	TRAVEL AND TRAINING		MILEAGE/5-2021	5/31/2021	39.20 *
BENCHMARK COMMUNITY BANK	PERMITS AND FEES		DPOR/K.WRIGHT	6/08/2021	29.12 *
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2105-082833	5/04/2021	40.00
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2105-083648	5/11/2021	40.00 *
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2105-083796	5/12/2021	14.98
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2105-083906	5/13/2021	24.58
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2105-083919	5/13/2021	40.79
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2105-084854	5/20/2021	100.73
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2105-085034	5/21/2021	15.99
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2105-085257	5/24/2021	14.40
CITY AUTO SUPPLY HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2105-031761	5/25/2021	135.19
CITY AUTO SUPPLY HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2105-031902	5/26/2021	10.91
FASTENAL COMPANY	REPAIR & MAINTENANCE SUPPLIES		NCRCAL60297	5/20/2021	15.87
FORTILINE INC	REPAIR & MAINTENANCE SUPPLIES		5328500	6/09/2021	4.00
O'REILLY AUTO PARTS	REPAIR & MAINTENANCE SUPPLIES		2269-333545	5/11/2021	8.12
O'REILLY AUTO PARTS	REPAIR & MAINTENANCE SUPPLIES		2269-334869	5/18/2021	240.00
DORSETT CONTROLS	REPAIR & MAINTENANCE SUPPLIES		J004746	6/11/2021	2.42
SADLER BROTHERS OIL	VEHICLE SUPPLIES		5169693	5/31/2021	12.98
SADLER BROTHERS OIL	VEHICLE SUPPLIES		5169696	5/27/2021	1,572.58
LEETE TIRE & AUTO CENTER	VEHICLE SUPPLIES		8002539	6/11/2021	2,213.54 *
FARM & LAWN SERVICE	POWER EQUIPMENT SUPPLIES		01-25999	6/04/2021	97.71
					425.59
					17.51
					540.81 *
					203.41
					203.41 *
					3,609.60

TOTAL

DEPT # - 021000 **WATER PURCHASE**

CITY OF EMPORIA	**WATER PURCHASE**		85985/6-2021	5/31/2021	28,904.95
	WATER PURCHASE FOR DEP:EMPORIA				28,904.95 *
					28,904.95

TOTAL

DEPT # - 022000 **WATER TREATMENT - JARRATT**

CINTAS CORPORATION #143	**WATER TREATMENT - JARRATT**		4086814432	6/10/2021	8.76
	REPAIR & MAINTENANCE SERVICES				8.76 *

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		2588719951/5-21	6/01/2021	944.08
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		3920872508/5-21	6/01/2021	3,083.98
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		5684134157/5-21	6/01/2021	44.67
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		7878512891/5-21	6/01/2021	2,751.59
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		8910975815/5-21	6/01/2021	8,591.78
VERIZON WIRELESS	TELECOMMUNICATIONS		9880471461	5/23/2021	15,416.10 *
CINTAS CORPORATION #143	UNIFORM RENTAL		4086814432	6/10/2021	137.12 *
QUILL CORPORATION	OFFICE SUPPLIES		17140573	6/02/2021	34.78 *
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2105-082616	5/03/2021	104.98 *
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2105-082667	5/03/2021	2.99
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2105-083284	5/07/2021	3.38
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2105-084056	5/14/2021	2.67
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2105-084401	5/17/2021	9.98
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2105-084619	5/18/2021	11.96
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2105-085375	5/29/2021	4.49
SCOTT D. NUNNALLY	REPAIR & MAINTENANCE SUPPLIES	BATTERY BARN		5/28/2021	29.28
SADLER BROTHERS OIL	VEHICLE SUPPLIES		5169695	5/31/2021	46.23
					110.98 *
					169.13
					169.13 *
					15,981.85
				TOTAL	

DEPT # - 023000 **SKIPPERS WELL SYSTEM**

DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		2634792630/5-21	5/26/2021	237.81
DOMINION ENERGY VIRGINIA	ELECTRICAL SERVICES		4490210053/6-21	6/02/2021	109.52
					347.33 *
				TOTAL	347.33
				FUND TOTAL	58,976.67

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
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DEPT # - 010100 **ADMINISTRATION-SEWER**

ADMINISTRATION-SEWER					
SLAYTON & CLARY		PROF.SERVICES.LEGAL	14076	5/21/2021	478.80
TELPAGE		TELECOMMUNICATIONS	2195	6/01/2021	478.80 *
BENCHMARK COMMUNITY BANK		TRAVEL AND TRAINING	AWWA/7001934989	6/03/2021	181.80
U S POSTMASTER		ANNUAL DUES AND FEES	PERMIT 108/6-21	6/04/2021	181.80 *
POS SUPPLY SOLUTIONS INC		OFFICE SUPPLIES	188779	5/26/2021	147.00
		TOTAL			147.00 *
					30.11
					30.11 *
					984.71

DEPT # - 011100 **AUTHORITY BOARD-SEWER**

AUTHORITY BOARD-SEWER					
QUILL CORPORATION		OFFICE SUPPLIES	16924786	5/21/2021	14.76
BENCHMARK COMMUNITY BANK		OFFICE SUPPLIES	FY2022 VMCA	6/03/2021	12.00
STAPLES BUSINESS CREDIT		OFFICE SUPPLIES	7330289701-0-1	5/06/2021	28.44
		TOTAL			55.20 *
					55.20

DEPT # - 020100 **UTILITY MAINTENANCE-SEWER**

UTILITY MAINTENANCE-SEWER					
REPAIR & MAINTENANCE SERVICES					
JON'S AUTO GLASS INC			44158	5/27/2021	330.00
MECKLENBURG ELECTRIC COOPE		ELECTRICAL SERVICES	2881600600/6-21	6/07/2021	330.00 *
MECKLENBURG ELECTRIC COOPE		ELECTRICAL SERVICES	2883100100/6-21	6/07/2021	108.23
MECKLENBURG ELECTRIC COOPE		ELECTRICAL SERVICES	2884102100/6-21	6/07/2021	88.96
MECKLENBURG ELECTRIC COOPE		ELECTRICAL SERVICES	2884200700/6-21	6/07/2021	94.38
MECKLENBURG ELECTRIC COOPE		ELECTRICAL SERVICES	3883900900/6-21	6/09/2021	99.00
MECKLENBURG ELECTRIC COOPE		ELECTRICAL SERVICES	3884700400/6-21	6/09/2021	34.59
MECKLENBURG ELECTRIC COOPE		ELECTRICAL SERVICES	38863800/6-21	6/08/2021	94.47
MECKLENBURG ELECTRIC COOPE		ELECTRICAL SERVICES	4383301101/6-21	6/09/2021	50.55
MECKLENBURG ELECTRIC COOPE		ELECTRICAL SERVICES	4394600400/6-21	6/07/2021	125.92
MECKLENBURG ELECTRIC COOPE		ELECTRICAL SERVICES	4398400500/6-21	6/09/2021	325.30
MECKLENBURG ELECTRIC COOPE		ELECTRICAL SERVICES	900012015/6-21	6/09/2021	498.81
DOMINION ENERGY VIRGINIA		ELECTRICAL SERVICES	023262410/6-21	6/10/2021	64.40
DOMINION ENERGY VIRGINIA		ELECTRICAL SERVICES	1250870001/5-21	6/01/2021	442.51
DOMINION ENERGY VIRGINIA		ELECTRICAL SERVICES	1447433572/5-21	5/27/2021	66.09
DOMINION ENERGY VIRGINIA		ELECTRICAL SERVICES	1872052103/5-21	6/01/2021	10.03
DOMINION ENERGY VIRGINIA		ELECTRICAL SERVICES	2250897507/5-21	5/27/2021	330.76
DOMINION ENERGY VIRGINIA		ELECTRICAL SERVICES	3880912500/5-21	6/01/2021	13.71
DOMINION ENERGY VIRGINIA		ELECTRICAL SERVICES	4200342501/6-21	6/02/2021	90.28
					7.71

6/14/2021
AP375
FUND # - 002

FROM DATE- 6/21/2021
TO DATE- 6/21/2021

ACCOUNTS PAYABLE LIST
GREENSVILLE COUNTY WATER
DEPT # - 020100 **UTILITY MAINTENANCE-SEWER**

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VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
Dominion Energy Virginia	ELECTRICAL SERVICES		4917433379/5-21	6/01/2021	14.69
Dominion Energy Virginia	ELECTRICAL SERVICES		5481667508/6-21	6/02/2021	31.82
Dominion Energy Virginia	ELECTRICAL SERVICES		5611825000/6-21	6/02/2021	37.81
Dominion Energy Virginia	ELECTRICAL SERVICES		5913123120/5-21	6/01/2021	401.23
Dominion Energy Virginia	ELECTRICAL SERVICES		6940860002/5-21	6/01/2021	18.08
Dominion Energy Virginia	ELECTRICAL SERVICES		7061950312/5-21	6/02/2021	808.60
					3,857.93 *
Verizon	TELECOMMUNICATIONS		634-6731/6-21	6/03/2021	24.95
Verizon	TELECOMMUNICATIONS		634-9607/5-21	5/31/2021	24.95
Verizon	TELECOMMUNICATIONS		348-4223/5-21	5/24/2021	24.95
Verizon Wireless	TELECOMMUNICATIONS		9880471461	5/23/2021	164.66
					239.51 *
Cintas Corporation #143	UNIFORM RENTAL		4086156399	6/03/2021	29.40
Cintas Corporation #143	UNIFORM RENTAL		4086814162	6/10/2021	29.40
					58.80 *
J Brent Honey	TRAVEL AND TRAINING		MILEAGE/5-2021	5/31/2021	43.68
					43.68 *
Benchmark Community Bank	PERMITS AND FEES		DPOB/K.WRIGHT	6/08/2021	60.00
					60.00 *
Jarratt Hardware	REPAIR & MAINTENANCE SUPPLIES		2105-082768	5/04/2021	14.08
Jarratt Hardware	REPAIR & MAINTENANCE SUPPLIES		2105-082936	5/05/2021	14.37
Jarratt Hardware	REPAIR & MAINTENANCE SUPPLIES		2105-083493	5/10/2021	16.79
Jarratt Hardware	REPAIR & MAINTENANCE SUPPLIES		2105-083557	5/10/2021	42.97
Jarratt Hardware	REPAIR & MAINTENANCE SUPPLIES		2105-083648	5/11/2021	36.88
Jarratt Hardware	REPAIR & MAINTENANCE SUPPLIES		2105-083796	5/12/2021	61.19
Jarratt Hardware	REPAIR & MAINTENANCE SUPPLIES		2105-083906	5/13/2021	151.10
Jarratt Hardware	REPAIR & MAINTENANCE SUPPLIES		2105-083919	5/13/2021	23.99
Jarratt Hardware	REPAIR & MAINTENANCE SUPPLIES		2105-084678	5/19/2021	19.98
Jarratt Hardware	REPAIR & MAINTENANCE SUPPLIES		2105-084854	5/20/2021	21.59
Jarratt Hardware	REPAIR & MAINTENANCE SUPPLIES		2105-085034	5/21/2021	202.79
Jarratt Hardware	REPAIR & MAINTENANCE SUPPLIES		2105-085241	5/24/2021	26.99
Jarratt Hardware	REPAIR & MAINTENANCE SUPPLIES		2105-085257	5/24/2021	16.36
City Auto Supply Hardware	REPAIR & MAINTENANCE SUPPLIES		2105-031761	5/25/2021	23.80
City Auto Supply Hardware	REPAIR & MAINTENANCE SUPPLIES		2105-031902	5/26/2021	5.99
Lowes Business Account	REPAIR & MAINTENANCE SUPPLIES		903700	5/04/2021	36.09
Fastenal Company	REPAIR & MAINTENANCE SUPPLIES		NCROA160297	5/20/2021	12.18
O'Reilly Auto Parts	REPAIR & MAINTENANCE SUPPLIES		2269-334869	5/18/2021	19.47
					746.61 *
Sadler Brothers Oil	VEHICLE SUPPLIES		5169693	5/31/2021	146.57
Sadler Brothers Oil	VEHICLE SUPPLIES		5169696	5/31/2021	638.38
Leete Tire & Auto Center	VEHICLE SUPPLIES		8002539	5/27/2021	26.26
					811.21 *
Farm & Lawn Service	POWER EQUIPMENT SUPPLIES		01-25999	6/04/2021	305.12
					305.12 *
					6,452.86
				TOTAL	

DEPT # - 031000 **FALLING RUN SEWAGE TREAT. PLANT**

FALLING RUN SEWAGE TREAT. PLANT
LABORATORY SERVICES

JAMES R REED & ASSOC INC

2105127

5/31/2021

377.00

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
JAMES R REED & ASSOC INC	LABORATORY SERVICES		2106029	6/07/2021	280.00
					657.00 *
MECKLENEURG ELECTRIC COOPE	ELECTRICAL SERVICES		3389301802/6-21	6/07/2021	1,981.12
					1,981.12 *
TELPAGE	TELECOMMUNICATIONS		280441	6/01/2021	59.95
					59.95 *
JARRATT HARDWARE	LAB SUPPLIES		2105-083334	5/08/2021	54.55
					54.55 *
			TOTAL		2,752.62

DEPT # - 032000 **THREE CREEK SEWAGE TREAT. PLANT**					
THREE CREEK SEWAGE TREAT. PLANT					
JAMES R REED & ASSOC INC	LABORATORY SERVICES		2105130	5/31/2021	1,752.00
JAMES R REED & ASSOC INC	LABORATORY SERVICES		2106032	6/07/2021	208.00
JAMES R REED & ASSOC INC	LABORATORY SERVICES		2106033	6/07/2021	1,000.00
					2,960.00 *
MECKLENEURG ELECTRIC COOPE	ELECTRICAL SERVICES		3883900100/6-21	6/07/2021	6,596.84
					6,596.84 *
VERIZON	TELECOMMUNICATIONS		634-6094/6-21	6/09/2021	24.95
VERIZON WIRELESS	TELECOMMUNICATIONS		9880471461	5/23/2021	137.18
					162.13 *
CINTAS CORPORATION #143	UNIFORM RENTAL		4086166401	6/03/2021	43.98
CINTAS CORPORATION #143	UNIFORM RENTAL		4086814195	6/10/2021	72.48
					116.46 *
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2105-083016	5/05/2021	15.49
NORFOLK BEARING & SUPPLY C	REPAIR & MAINTENANCE SUPPLIES		398889	6/02/2021	2,917.56
					2,933.05 *
SADLER BROTHERS OIL	VEHICLE SUPPLIES		5169694	5/31/2021	386.54
O'REILLY AUTO PARTS	VEHICLE SUPPLIES		2269-333052	5/08/2021	101.86
O'REILLY AUTO PARTS	VEHICLE SUPPLIES		2269-334296	5/15/2021	5.99
					494.39 *
UNIVAR SOLUTIONS	CHEMICALS		49210655	6/08/2021	1,200.00
					1,200.00 *
WRIGHT AUTO SUPPLY	HEAVY EQUIPMENT SUPPLIES		172830	5/18/2021	324.72
WRIGHT AUTO SUPPLY	HEAVY EQUIPMENT SUPPLIES		172878	5/18/2021	402.77
					727.49 *
			TOTAL		15,190.36

DEPT # - 033000 **SEWAGE SERVICES**					
SEWAGE SERVICES					
CITY OF EMPORIA	CONTRACTUAL SERVICES:EMPORIA		COE/ACCT 1/0421	5/31/2021	231.15
					231.15 *
CITY OF EMPORIA	CONTRACT.SRVCS FOR DEP:EMPORIA		86122/6-2021	5/31/2021	13,485.77
					13,485.77 *
			TOTAL		13,716.92

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
DEPT # - 034000 **JARRATT SEWAGE TREAT. PLANT**					
JARRATT SEWAGE TREAT. PLANT					
JAMES R REED & ASSOC INC		LABORATORY SERVICES	2105128	5/31/2021	647.00
JAMES R REED & ASSOC INC		LABORATORY SERVICES	2106030	6/07/2021	430.00
					1,077.00 *
DOMINION ENERGY VIRGINIA		ELECTRICAL SERVICES	3000835003/5-21	6/01/2021	1,114.17
					1,114.17 *
					2,191.17
				TOTAL	

DEPT # - 035000 **SKIPPERS SEWAGE TREAT. PLANT**					
SKIPPERS SEWAGE TREAT. PLANT					
JAMES R REED & ASSOC INC		LABORATORY SERVICES	2105129	5/31/2021	636.00
JAMES R REED & ASSOC INC		LABORATORY SERVICES	2106031	6/07/2021	257.00
					893.00 *
FIDELITY POWER SYSTEMS		REPAIR & MAINTENANCE SERVICES	FPS0068067	6/04/2021	921.00 *
DOMINION ENERGY VIRGINIA		ELECTRICAL SERVICES	1794394930/6-21	6/03/2021	1,311.66
VERIZON WIRELESS		TELECOMMUNICATIONS	9880471461	5/23/2021	1,311.66 *
					61.06
USA BLUEBOOK		LAB SUPPLIES	578500	4/20/2021	61.06 *
					77.55
					77.55 *
				TOTAL	3,264.27
				FUND TOTAL	44,608.11
				TOTAL DUE	103,584.78

Approved _____
 Signed Quinn Whiting Title Finance Manager Date 6/14/21

6/14/2021

FROM DATE- 6/21/2021
TO DATE- 6/21/2021

ACCOUNTS PAYABLE CHECKS
GREENSVILLE COUNTY WATER

PAGE 1

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
001	***OPERATING EXPENDITURES***	\$58,976.67
002		\$44,608.11
	TOTAL	103,584.78

ACCOUNTS PAYABLE LIST
GREENSVILLE COUNTY WATER
DEPT # - 021000 **WATER PURCHASE**

6/14/2021 FROM DATE- 6/11/2021
AF375 TO DATE- 6/11/2021
FUND # - 001 ***OPERATING EXPENDITURES***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE PO#	CHECK DATE	\$\$ PAY \$\$
DEPT # - 021000 **WATER PURCHASE**						
NORTHAMPTON COUNTY PUBLIC NORTHAMPTON COUNTY PUBLIC	WATER PURCHASE:NORTHAMPTO WATER PURCHASE:NORTHAMPTO		21006227/6-2021	5/31/2021	6/11/2021	2,180.50
			43006548/6-2021	5/31/2021	6/11/2021	17.00
						2,197.50 *
				TOTAL		2,197.50
				FUND TOTAL		2,197.50

ACCOUNTS PAYABLE LIST
GREENSVILLE COUNTY WATER
DEPT # - 033000 **SEWAGE SERVICES**

FROM DATE- 6/11/2021
TO DATE- 6/11/2021

6/14/2021
AP375
FUND # - 002

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	PO#	CHECK DATE	\$\$\$ PAY \$\$\$
DEPT # - 033000 **SEWAGE SERVICES**							

DEPT # - 033000 **SEWAGE SERVICES**

SEWAGE SERVICES
NORTHAMPTON COUNTY PUBLIC CONTRACTUAL SERVICES:REST

21006227/6-2021	5/31/2021	6/11/2021	2,132.50
			2,132.50 *
			2,132.50

TOTAL

FUND TOTAL

2,132.50

TOTAL DUE

4,330.00

Approved

Signed

Quia Whaley Finance Manager 6/12/21
Title Date

ACCOUNTS PAYABLE CHECKS
GREENSVILLE COUNTY WATER

FROM DATE- 6/11/2021
TO DATE- 6/11/2021

6/14/2021

\$ \$ PAY \$ \$

DESCRIPTION

\$2,197.50
\$2,132.50
4,330.00

OPERATING EXPENDITURES

TOTAL

FUND NO.

001
002

**RESOLUTION #WS-21-51
JARRATT WATER TREATMENT PLANT EXPANSION**

WHEREAS, the Jarratt Water Treatment Plant (JWTP) is permitted by the Virginia Department of Health to process up to 2.0 million gallons per day (MGD). Due to the inefficiencies that are characteristic in water treatment plants, the usable capacity is 1.7 MGD; and

WHEREAS, the JWTP's average daily demand of 1.1 MGD per day plus a 0.6 MGD commercial client allocation leaves no usable capacity in the JWTP for future growth; and

WHEREAS, Greenville County is actively marketing the Mid-Atlantic Advanced Manufacturing Center and other Industrial Sites. Additional treatment capacity is required for the development of these sites and continued growth in Greenville County; and

WHEREAS, Greenville County Water and Sewer Authority (GCWSA) retained the services of B & B Consultants to prepare a Preliminary Engineering Report (PER) to upgrade the JWTP in 2019. The PER recommended the construction of a new 6 mgd treatment plant and distribution system upgrades at a cost of \$21,058,859; and

WHEREAS, the project is proposed to be funded by an agreement between funding partners, consisting of the GCWSA, Greenville County Board of Supervisors (Board) and the Mid-Atlantic Advanced Manufacturing Center Regional Industrial Facility Authority (RIFA); and

WHEREAS, the funding partners previously adopted resolutions allocating a percentage of capacity in the new treatment plant to be reserved for each of them. The resolutions also approved the submission of a grant application to the Tobacco Commission in the amount of \$785,906 to fund half of the design engineering fees for the project and a cash match based on the allocation adopted by each funding partner; and

WHEREAS, GCWSA previously adopted resolution #WS-21-34 authorizing a \$785,906 cash match of the requested grant for the remaining design engineering fees. The cash match consisted of:

- 1) \$363,998 - GCWSA funds
- 2) \$165,454 – Payment to GCWSA from the Board of Supervisors
- 3) \$256,454 – Payment to GCWSA from the RIFA; and

WHEREAS, the Tobacco Commission denied the grant request and offered a loan to fund half of the engineering for this project; and

WHEREAS, Staff recommends not accepting the loan offer and requests that the GCWSA authorize \$1,571,813 for the design engineering of this project.

NOW, THEREFORE, BE RESOLVED that the Greenville County Water & Sewer Authority authorizes \$1,571,813 for the design engineering of this project consisting of:

- 1) \$727,997 - GCWSA funds
- 2) \$330,908 – Payment to GCWSA from the Board of Supervisors
- 3) \$512,908 – Payment to GCWSA from the RIFA; and

ADOPTED this 21st day of June 2021.

VOTING AYE	VOTING NAY	ABSENT/ABSTAIN
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The undersigned hereby certifies that the foregoing is an accurate account of the vote taken at a duly noticed, called and convened regular meeting of the Greenville County Water and Sewer Authority held on June 21, 2021, at which a quorum was present at the time the meeting was convened and at the time said vote was taken.

Clerk

**RESOLUTION #WS-21-52
BALNET PRIVACY POLICY**

WHEREAS, GCWSA E-Services Online Bill Pay has been completed and implemented for Greenville County Water & Sewer Authority (GCWSA) customers as of February 26, 2021; and

WHEREAS, GCWSA E-Services allows transparency to our customers by providing access to their account information and to make payments online; and

WHEREAS, GCWSA customers are utilizing the GCWSA E-Services Online Bill Pay system with Elavon as the Merchant Services provider. In order to be compliant with Elavon's requirements, a Privacy Policy must be adopted and posted to the GCWSA BALNet webpage; and

WHEREAS, Staff recommends the Authority adopt the Privacy Policy attached.

NOW, THEREFORE, BE RESOLVED that the Board of Directors ("Board") of Greenville County Water and Sewer Authority hereby adopt the Privacy Policy:

ADOPTED this 21st day of June 2021.

VOTING AYE

VOTING NAY

ABSENT/ABSTAIN

The undersigned hereby certifies that the foregoing is an accurate account of the vote taken at a duly noticed, called and convened regular meeting of the Greenville County Water and Sewer Authority held on June 21, 2021, at which a quorum was present at the time the meeting was convened and at the time said vote was taken.

Clerk

Privacy Policy

Thank you for visiting the Greenville County Website, and reviewing our Privacy Policy. This policy addresses collection, use, security, and access to information that may be obtained through use of the Greenville County Website.

Cookies:

No user information is collected through cookies on the Greenville County Website. Should this policy change at some point in the future, Greenville County will note that change here.

Information Collected And How It Is Used:

If you do nothing during your visit to the Greenville County Website except browse and download information, the following information about your visit is automatically collected and stored:

1. The Internet domain and IP address from which you accessed our site
2. The type of browser and operating system you used
3. The date and time you visited this site
4. The pages you visited
5. If you linked from another Website, the address of that Website

This information is used to improve the content of our Web service and help us understand how our pages are being used. We regularly analyze this information to improve the value of the materials available on our site.

The information on our Web logs is not personally viewable and no attempt is made to link it with individuals that browse our Website.

If, during your visit to Greenville County, you send an e-mail message, the contents of the message which you supplied, including audio, video, and graphic information formats you send will be collected. We use this information to respond appropriately. This may be to respond to you, to address issues you have raised, to further improve our Website, or to forward your message to another agency for appropriate action.

Public Disclosure:

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Disclaimer:

Neither Greenville County nor any employee of Greenville County warrants accuracy,

reliability or timeliness of any information published by this system, nor endorses any content, viewpoints, products or services linked from this system, and shall not be held liable for any losses caused by reliance on the accuracy, reliability or timeliness of such information. Portions of such information may be incorrect or outdated. Any person or entity that relies solely on any information obtained from this system does so at his or her own risk.

RESOLUTION #WS-21-53
CONTRACT AWARD FOR GENERATOR MAINTENANCE SERVICES

WHEREAS, Greenville County Water and Sewer Authority (GCWSA) issued a Request for Proposals for Generator Maintenance Services to provide these services for various water and wastewater facilities; and

WHEREAS, GCWSA reviewed the proposals and interviewed all of the companies; and

WHEREAS, Staff recommends awarding this contract to Fidelity Power Systems.

IT IS, THEREFORE, HEREBY RESOLVED by the GCWSA Board of Directors ("Board"):

- a. The Board hereby accepts the responsive and responsible proposal from Fidelity Power Systems, for provision of Generator Maintenance Services and awards a three year non-exclusive contract for \$11,795 annually.
- b. The Board hereby states its notice of intent to award the Generator Maintenance Services Contract to Fidelity Power Systems, the contract award will be contingent on there being no protest lodged to the award on or before July 6, 2021.
- c. The Board's adoption of this resolution constitutes publication of the Board's notice of award of said contract to Fidelity Power Systems.
- d. The Board authorizes the Attorney to draft a contract between GCWSA and Fidelity Power Systems and further authorizes the Acting Director, to execute said contract, conditioned on approval thereof by the GCWSA Attorney.

VOTING AYE

VOTING NAY

ABSENT/ABSTAIN

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The undersigned hereby certifies that the foregoing is an accurate account of the vote taken at a duly noticed, called and convened meeting of the Board of Directors of Greenville County Water and Sewer Authority held on the 21st day of June, 2021, at which a quorum was present at the time the meeting was convened and at the time said vote was taken.

Denise A. Banks, Clerk

Adopted this 21st day of June, 2021.

**RESOLUTION #WS 21-54
CONTRACT AWARD FOR GRASS CUTTING AT THE RESERVOIR**

WHEREAS, Greenville County Water and Sewer Authority (GCWSA) requested quotes to cut grass at their public water system reservoir; and

WHEREAS, Staff recommends awarding this contract to NuturChem, Inc.

IT IS, ACCORDINGLY, HEREBY RESOLVED, that the Greenville County Water and Sewer Authority Board of Directors:

- a) Award the reservoir grass cutting contract to NuturChem, Inc. for \$8,250.00.
- b) Authorizes the GCWSA attorney to prepare a contract between GCWSA & NuturChem, Inc.
- c) Authorizes the GCWSA Acting Director to execute, on behalf of GCWSA the reservoir grass cutting contract.

VOTING AYE

VOTING NAY

ABSENT/ABSTAIN

The undersigned hereby certifies that the foregoing is an accurate account of the vote taken at a duly noticed, called and convened meeting of the Board of Directors of Greenville County Water and Sewer Authority held on the 21st day of June, 2021, at which a quorum was present at the time the meeting was convened and at the time said vote was taken.

Denise A. Banks, Clerk

Adopted this 21st day of June, 2021

**BOARD OF DIRECTORS OF
GREENSVILLE COUNTY WATER AND SEWER AUTHORITY
RESOLUTION #21-55
SMALL PURCHASE POLICY**

IT IS HEREBY RESOLVED by the Board of Directors (“Board”) of Greenville County Water and Sewer Authority (“GCWSA”) that the Small Purchase Policy this day presented to the Board is hereby approved and shall become effective as of the date of adoption of this resolution.

IT IS FURTHER RESOLVED by the Board that adoption of this resolution rescinds GCWSA’s Small Purchase Policy which was adopted prior to this date.

ADOPTED this 21st day of June, 2021.

VOTING AYE	VOTING NAY	ABSENT/ABSTAIN
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The undersigned hereby certifies that the foregoing is an accurate account of the vote taken at a duly noticed, called and convened meeting of the Board of Director of Greenville County Water and Sewer Authority held on June 21, 2021, at which a quorum was present at the time the meeting was convened and at the time said vote was taken.

Clerk

**BOARD OF DIRECTORS OF
GREENSVILLE COUNTY WATER AND SEWER AUTHORITY
SMALL PURCHASE POLICY**

ADOPTED JUNE 21, 2021

Pursuant to the authorization of Section 2.2-4303.G of the Code of Virginia, 1950, as amended, the Board of Directors ("Board") of the Greenville County Water and Sewer Authority ("GCWSA"), hereby adopts the following small purchase policy:

A. PROCUREMENT OF GOODS AND NONPROFESSIONAL SERVICES:

The following purchase procedures shall not require competitive sealed bids or competitive negotiation for single or term contracts for goods and nonprofessional services and non-transportation-related construction, if the aggregate or the sum of all phases is not expected to exceed \$200,000.00 (in which event the procurement shall be made pursuant to the Virginia Public Procurement Act):

- 1. UNDER \$2,000.00:** The Director, or his/her designee ("Director/Designee") shall solicit written quotes, bids or proposals from as many vendors as the Director/Designee deems appropriate. It is not necessary that more than one (1) quote, bid or proposal be received. The Director/Designee shall determine the means of securing bids or proposals. After securing quotes, bids or proposals, the Director/Designee may purchase the goods or nonprofessional services. The Director/Designee shall retain the purchase order for the goods or nonprofessional services procured.
- 2. \$2,000.00 - \$99,999.99:** When feasible, the Director/Designee shall solicit written quotes, bids or proposals from at least three (3) vendors, either by telefax, email or in writing. Solicitation from fewer than three (3) vendors shall be permitted if the Director/Designee determines solicitation from three (3) or more to be impractical. It is not necessary that more than one (1) quote, bid or proposal be received. After securing quotes, bids or proposals, the Director/Designee may purchase the goods or nonprofessional services. Following such purchase, the Director/Designee shall maintain a copy of the purchase order for the goods or nonprofessional services procured. In addition, the ED/Designee shall maintain a written record of the vendors to which solicitations were sent and a copy of each quote, bid or proposal received.
- 3. \$100,000.00 - \$200,000.00:** When feasible, the Director/Designee shall solicit written quotes, bids or proposals from at least three (3) vendors, either by telefax, email or in writing. Solicitation from fewer than three (3) vendors shall be permitted if the Director/Designee determines solicitation from three (3) or more to be impractical. It is not necessary that more than one (1) quote, bid or proposal be received. Before accepting a quote, bid or proposal, Board approval for the contract or award shall be secured. If quotes, bids or proposals were solicited

from fewer than three (3) vendors, the Director/Designee shall include in the procurement file a written statement of why fewer than three (3) solicitations were made.

4. Before soliciting written quotes, bids or proposals the Director/Designee shall consult the Master Vendors List maintained by GCWSA.

B. PROCUREMENT OF PROFESSIONAL SERVICES: The following procedures shall govern procurement of single or term contracts for professional services, if the aggregate or the sum of all phases is not expected to exceed \$80,000.00 (in which event the procurement shall be made pursuant to the Virginia Public Procurement Act):

1. **DEFINITION:** The Code of Virginia defines “professional services” as follows: “...work performed by an independent contractor within the scope of the practice of accounting, actuarial services, architecture, land surveying, landscape architecture, law, dentistry, medicine, optometry, pharmacy or professional engineering. “Professional services” shall also include the services of an economist procured by the State Corporation Commission”.
2. **UNDER \$2,000.00:** The Director/Designee shall solicit written proposals from as many vendors as the Director/Designee deems appropriate. It is not necessary that more than one (1) proposal be received. The Director/Designee shall determine the means of securing proposals. The Director/Designee shall retain a written record of information pertaining to the professional services procured.
3. **\$2,000.00 - \$39,999.99:** When feasible, the Director/Designee shall solicit written proposals from at least three (3) vendors, either by telefax, email or in writing. Solicitation from fewer than three (3) vendors shall be permitted if the Director/Designee determines solicitation from three (3) or more to be impractical. It is not necessary that more than one (1) proposal be received. After securing proposals, the Director/Designee may purchase the professional services. The Director/Designee shall maintain a written record of the entities to which solicitations were sent and a copy of each proposal received.
4. **\$40,000.00 - \$80,000.00:** When feasible, the Director/Designee shall solicit written proposals from at least three (3) vendors, either by telefax, email or in writing. Solicitation from fewer than three (3) vendors shall be permitted if the Director/Designee determines solicitation from three (3) or more to be impractical. It is not necessary that more than one (1) proposal be received. Before accepting a proposal, Board approval for the contract or award shall be secured. If proposals were solicited from fewer than three (3) vendors, the Director/Designee shall include in the procurement file a written statement of why fewer than three (3) solicitations were made, and the Director/Designee shall provide the Board with a copy of that written statement.

5. Before soliciting written proposals the Director/Designee shall consult the Master Vendors List maintained by GCWSA.

MEANS OF SOLICITATION: The Virginia Public Procurement Act was amended to permit the Board to establish purchase procedures not requiring competitive sealed bids or competitive negotiation for single or term contracts for goods, nonprofessional services, and non-transportation-related construction, if the aggregate or the sum of all phases is not expected to exceed \$200,000.00, or for transportation-related construction, if the aggregate or sum of all phases is not expected to exceed \$25,000.00. The law governing procurement of non-transportation-related construction for projects expected to exceed \$200,000.00 in cost can only be procured through competitive negotiation if Virginia Code Section 2.2-4303.D is complied with. That Code Section requires a “determination made in advance” by the public body, and set forth in writing, that competitive sealed bidding is not practicable or not fiscally advantageous to the public, which writing shall document the basis for the Board’s determination.

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